
NOTICE

NOTICE is hereby given that the 32nd Annual General Meeting of the members of the Infinity Infotech Parks Limited will be held on **Tuesday, 26th day of September, 2023** at 11:30 a.m. at the registered office of the Company at INFINITY, Plot- A3, Block GP, Sector- V, Salt Lake, Kolkata 700 091, to transact the following businesses :

ORDINARY BUSINESS:

1. To consider and adopt the Financial Statements of the Company (including consolidated Financial Statements) for the year ended 31st March, 2023 together with reports of the Board of Directors and Auditors thereon.
2. To declare dividend on the equity shares of the Company for the year ended 31st March, 2023.
3. To appoint a Director in place of Mr. Pulak Chamaria, (DIN: 00276186) who retires by rotation and being eligible, offers himself for re-appointment.

Place: Vrindavan, Uttar Pradesh

By Order of Board

Dated: the 24th day of August, 2023

N K Chandak
CFO & Company Secretary
Membership No. F3700

INFINITY INFOTECH PARKS LIMITED

‘INFINITY’ Plot A3, Block GP, Sector V, Salt Lake Electronics Complex, Kolkata 700091

Phone: +91 (33) 2357 3686, Fax: +91 (33) 2357 3687, E-mail: info@infinityitpark.com

Website: www.infinityitpark.com; CIN: U17122WB1991PLC053828

NOTES:

1. **A member entitled to attend and vote at the Annual General Meeting (the “Meeting”) is entitled to appoint a proxy to attend and vote on a poll instead of himself/herself and the proxy need not be a member of the Company.** The instrument appointing the proxy should, however, be clearly filled, stamped, signed and must be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting.
2. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, members would be entitled to inspect the proxies lodged, at any time during the business hours of the Company, provided not less than 3 days’ notice in writing is given to the company.
3. Corporate members intending to send their authorised representatives to attend the Meeting are requested to send a certified copy of the Board Resolution authorising their representative to attend and vote on their behalf at the Meeting.
4. Members are requested to bring their attendance slip along with their copy of Annual Report to the Meeting.
5. Details of Director retiring by rotation at the ensuing Meeting are provided in the “Annexure” to the Notice pursuant to the Secretarial Standard on General Meetings (“SS-2”), issued by the Institute of Company Secretaries of India.
6. The dividend as recommended by the Board, if declared at the meeting, will be paid to those members whose names appear on the Company’s register of members as on the record date 22.09.2023, in respect of the shares held in dematerialized form, the dividend will be paid to members whose names are furnished by Depository and Registrar & Share Transfer agent M/s. Link Intime India Private Limited as beneficial owners as on the record date.
7. Members are requested to note that pursuant to the provisions of Section 124 of the Companies Act, 2013 dividend which remains unpaid or unclaimed for a period of seven years from the date of its transfer to unpaid dividend/shares unclaimed account is required to be transferred by the Company to Investor Education and Protection Fund (IEPF), established by the Central Government under the provisions of Section 125 of the Companies Act, 2013. During the year, no amount of dividend /share was due for transfer to IEPF.
8. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 and the Register of contracts or arrangements in which the Directors are interested under Section 189 of the Companies Act, 2013 will be available for inspection at the Annual General Meeting.
9. Copy of the Annual Report for 2022-2023 and Notice of the 32nd Annual General Meeting of the Company along with Route Map, Attendance Slip and Proxy Form is being sent to all the members at their communication address as registered with the Company and will be available also on the Company’s website www.infinityitpark.com.
10. In accordance with the provisions of Section 136 of the Companies Act, 2013, the Company will provide a copy of separate audited financial statements in respect of each of its subsidiary, to any shareholder of the Company, in case the shareholder so desire. A statement containing the salient features of the financial statement of subsidiaries forms part of the Annual Report of the Company. The audited financial statements of the Company including consolidated financial statements and the accounts of the subsidiaries will be available for inspection at the Registered office of the Company and the concerned subsidiary companies between 11:00 am to 1:00 pm on all working days, except Saturdays upto the date of the Annual General Meeting. For any communication, the shareholders may also send requests to the Company’s investor email id: nkchandak@infinityitpark.com.
11. Members are requested to update PAN, correspondence address, E-Mail, Bank Details for ECS, to receive all communications corporate actions promptly. Further, register or update in case of any change, the nominee details, if not registered or updated. Members holding shares in dematerialised form are requested to please update their details with the respective DPs and in case of physical shares, the updated details have to be intimated to the Registrar & Share Transfer Agents.

12. Members are requested to notify immediately any change in their e-mail and communication address to the Company Secretary at the registered office of the Company or email at nkchandak@infinityitpark.com.

INFINITY INFOTECH PARKS LIMITED
ANNEXURE TO THE NOTICE OF 32ND ANNUAL GENERAL MEETING
DETAILS OF DIRECTOR SEEKING RETIRING BY ROTATION

Particulars	Mr. Pulak Chamaria
Designation	Non-Executive Director
DIN No:	00276186
Date of Birth	04.12.1978
Nationality	Indian
Qualifications	Bachelor of Science in Business Administration, Babson College, USA.
Experience (including expertise in specific functional area) / Brief Resume	He has more than 17 years of experience in real estate industry and has a wealth of experience in the area of project execution, administration & marketing and business interests across industries like IT & ITeS including smart green buildings projects.
Terms and Conditions of Appointment / Reappointment	As per resolution passed by the Board of Directors at the Meeting held on 09.10.2015, Mr. Pulak Chamaria was designated as a Non-executive Director, liable to retire by rotation w.e.f. 10.10.2015
Remuneration last drawn (including sitting fees) if any	Sitting fees Rs 1,75,000/-
Remuneration proposed to be paid (including sitting fees) if any	Sitting fees only as per the policy of the company.
Date of first appointment on the Board	27.06.2006
Shareholding in the Company as on March 31, 2023	10,32,500
Relationship with other Directors / Key Managerial Personnel	Mr. Pulak Chamaria is son of Mr. Ravindra Chamaria, Chairman & Managing Director of the Company. Save & except this he is not related inter-se with the other KMPs / Directors of the Company in terms of the definition of “relative” given under the Companies Act, 2013.
Number of meetings of the Board attended during the year	4
Directorships of other Boards as on March 31, 2023 (Excludes Directorships in foreign Companies incorporated outside India and not registered in India)	Geeta Intelligent Properties India Pvt. Ltd. Navayuga Infinity Infrastructure Pvt. Ltd. Kolkata IT Park Association The Bengal Chamber of Commerce and Industry
Membership/Chairmanship of Committees of other Boards as on March 31, 2023	NIL